

Student ID # \_\_\_\_\_ Name \_\_\_\_\_

Current Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email Address \_\_\_\_\_

 I request readmission for :  Jan (WI)  Feb  April (SP)  May  July (SU)  Aug  Oct (FA)  Nov Year \_\_\_\_\_

**Readmission Information**

- Program in which you were previously enrolled \_\_\_\_\_

 Diploma Program (36/40/48 credits)  Associate Degree (96/112/128 credits)  Bachelor's Degree (192 credits)

- New program name \_\_\_\_\_

 Diploma Program (36/40/48 credits)  Associate Degree (90 credits)  Bachelor's Degree (180 credits)

- Have you been to any other college(s) since your last date of attendance at The Art Institute of Atlanta?  Yes  No

- Have you ever been convicted of or pled guilty to a crime other than a summary traffic offense?  Yes  No

**Do not leave this answer blank. If yes, submit a statement on a separate sheet describing the situation in full.**

- Will you need student nonimmigrant status to attend school?  Yes  No

- Do you plan to live in college-sponsored housing?  Yes  No

**Student Agreement**

I understand that I may change programs only once after matriculation at The Art Institute of Atlanta.

The student is responsible for tuition and fees pertaining to the program's required course of study. The tuition and fees contained in this Addition to the Enrollment Agreement are subject to change. The per credit hour rate is subject to an increase at least once per calendar year, which will increase the total amount for the program. The adjustment to the per credit hour rate may occur before the student begins classes and the student's program will be calculate using the new rate. Any changes to tuition and fees will be published to students.

Reentering students will be subject to the current per-credit-hour tuition charge at the time of re-enrollment. Exceptions to this policy may only be made for emergencies, such as serious illness; school-controlled reasons, such as course availability; or major, unforeseen changes in a student's living situation, if these occurrences necessitate a student attending less than full-time or not at all. Exceptions must be requested in writing at the time of the occurrence and be approved by the president of The Art Institute of Atlanta.

All policies, procedures, and financial and contractual obligations that exist on my original Enrollment Agreement remain in effect. The arbitration policy is printed on the back of this sheet and is part of this agreement.

By this application you: (a) certify that your information on this application is true and complete; (b) agree that we may request a consumer credit report about you from one or more credit reporting agencies; (c) agree that we may ask third parties, governmental agencies and credit reporting agencies to verify information about you; and (d) agree that we may share information with lenders. We will upon your request inform you if we requested a consumer report about you and provide you with the name and address of the consumer reporting agency that furnished the report. You understand that you are providing "written instruction" to us under the Fair Credit Reporting Act authorizing us to obtain information from your personal credit file.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For internal use only**

The credit hour tuition rate:

 remains at \$ \_\_\_\_\_  changes to \$ \_\_\_\_\_

Tuition charge code: \_\_\_\_\_

 Approved  Pending  Medical Leave  Military Leave  Bereavement Leave

Accounting	Registrar	Student Financial Services
Balance: \$ _____	SAPP: A _____ N _____	FAO: _____
<input type="checkbox"/> S/A <input type="checkbox"/> OOS <input type="checkbox"/> COLL <input type="checkbox"/> W R O F	Meets ICR Requirements: <input type="checkbox"/> Yes <input type="checkbox"/> No	Paperwork Needed: <input type="checkbox"/> FAFSA <input type="checkbox"/> PLUS <input type="checkbox"/> Stafford <input type="checkbox"/> GTEG <input type="checkbox"/> Taxes <input type="checkbox"/> VA <input type="checkbox"/> CELP <input type="checkbox"/> Other _____
Payment Due: <input type="checkbox"/> Yes <input type="checkbox"/> No	GPA: _____	Signature: _____
Signature: _____	Signature: _____	Date: _____
Date: _____	Date: _____	

## *Arbitration*

Every student and The Art Institute of Atlanta ("The Art Institute") agrees that any dispute or claim between the student and The Art Institute (or any company affiliated with The Art Institute, or any of its officers, directors, trustees, employees or agents) arising out of or relating to a student's enrollment or attendance at The Art Institute whether such dispute arises before, during, or after the student's attendance and whether the dispute is based on contract, tort, statute, or otherwise, shall be, at the student's or The Art Institute's election, submitted to and resolved by individual binding arbitration pursuant to the terms described herein. This policy, however, is not intended to modify a student's right, if any, to file a grievance with any state educational licensing agency.

If a student decides to initiate arbitration, the student may select either, JAMS or the National Arbitration Forum ("NAF") to serve as the arbitration administrator pursuant to its rules of procedure. If The Art Institute intends to initiate arbitration, it will notify the student in writing by regular mail at the student's latest address on file with The Art Institute, student will have 20 days from the date of the letter to select one of these organizations as the administrator. If the student fails to select an administrator within that 20day period, The Art Institute will select one.

The Art Institute agrees that it will not elect to arbitrate any undividable claim of less than the relevant jurisdictional threshold that a student may bring in small claims court (or in a similar court of limited jurisdiction subject to expedited procedures). If that claim is transferred or appealed to a different court, however, or if a student's claim exceeds than the relevant jurisdictional threshold The Art Institute reserves the right to elect arbitration and, if it does so, each student agrees that the matter will be resolved by binding arbitration pursuant to the terms of this Section.

If either a student or the art institute chooses arbitration, neither party will have the right to a jury trial, to engage in discovery, except as provided in the applicable arbitration rules, or otherwise to litigate the dispute or claim in any court (other than in small claims or similar court, as set forth in the preceding paragraph, or in an action to enforce the arbitrator's award). Further, a student will not have the right to participate as a representative or member of any class of claimants pertaining to any claim subject to arbitration. The arbitrator's decision will be final and binding. Other rights that a student or the art institute would have in court also may not be available in arbitration.

The arbitrator shall have no authority to arbitrate claims on a class action basis, and claims brought by or against a student may not be joined or consolidated with claims brought by or against any other person. Any arbitration hearing shall take place in the federal judicial district in which the student resides. Upon a student's written request, The Art Institute will pay the filing fees charged by the arbitration administrator, up to a maximum of \$3,500 per claim. Each party will bear the expense of its own attorneys, experts and witnesses, regardless of which party prevails, unless applicable law gives a right to recover any of those fees from the other party. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the other party, the arbitrator may award sanctions in the form of fees and expenses reasonably incurred by the other party (including arbitration administration fees, arbitrators' fees, and attorney, expert and witness fees), to the extent such fees and expenses could be imposed under Rule 11 of the Federal Rules of Civil Procedure.

The Federal Arbitration Act (FAA), 9 U.S.C. §§ 1, et seq., shall govern this arbitration provision. This arbitration provision shall survive the termination of a student's relationship with The Art Institute. If a student has a question about the arbitration administrator mentioned above, the student can contact them as follows: JAMS, 45 Broadway, 28th Floor, New York, NY, 10006, HYPERLINK "<http://www.jamsadr.com>" [www.jamsadr.com](http://www.jamsadr.com), 8003525267; National Arbitration Forum, P.O. Box 50191, Minneapolis, MN, 55405, [www.arbforum.com](http://www.arbforum.com), 800-474-2371.