



Authorized Training Center



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- Lion 101: Mac OS X Support Essentials v10.7
- Lion 201: Mac OS X Server Essentials v10.7

Tuition charges and reservation form page 8 - 9.

**The Art Institute of Colorado Continuing Education Department
offers Apple Authorized Pro Apps and Mac OS training:**

1. Created by Apple technical curriculum developers.
2. Delivered by Apple Certified Trainers while trainees work on a dedicated clients.
3. Certification exam available to validate high level of technical competency.
4. Classes delivered on our campus or at your location.

GENERAL INFORMATION:

Location: The Art Institute of Colorado 1200 Lincoln Street Denver, CO 80203

Typical Schedule: Weekdays 9:00 am to 5 pm. Go to artinstitutes.edu/denver/continuing-education, contact Continuing Education Department for current schedule or Click here for [Continuing Education Calendar](#).

How to Apply:

1. Complete the attached application and email or fax to (303) 824-4995
2. Contact Jim Skeen at (303) 824-4737 or jskeen@aii.edu
 - A. Confirm seat reservation and Q and A.
 - B. Payment options credit card, check, and invoice with purchase order.

**Apple Authorized
Instructor Highlights:**

Brendan Boykin	<i>Mentor Level Trainer FCP, Motion, Color, DVD SP</i>
Sharon Freed	<i>FCP Level One Certified Instructor</i>
Matt Bezark	<i>Mac OS Certified Instructor for Mac OS 101, 201, 301 and 302</i>

COURSE DESCRIPTIONS

APPLE PRO APPLICATIONS

Designed to keep you at the forefront of Apple's digital media technology, the Apple Pro Training Program offers you a competitive edge in today's ever changing job market. Whether you are an editor, composer, special effects artist, sound designer, web developer or a teacher in multimedia, these training tools can help you expand your skills.



FCP 101

Introduction to Final Cut Pro X

Final Cut Pro X is a revolutionary video editing application that makes it possible for beginners and seasoned professionals to achieve stunning results. This three-day, hands-on course teaches students to perform basic editing functions while becoming familiar with the user interface. Start with basic video editing techniques and work all the way through Final Cut Pro's powerful advanced features. Students work with dramatic real-world media to learn the practical techniques used daily in editing projects.

Who Should Attend

This class is designed for anyone looking to edit professional-quality video with Final Cut Pro X and who prefers hands-on and interactive instruction to best explore its functionality.

What You Will Learn

- Creating Smart Collections to organize media based on metadata and keywords.
- Using the Magnetic Timeline for an exceptionally fast, fluid new way to edit.
- Combining multiple elements into a single Compound Clip.
- Finetuning clips in the timeline with the Precision Editor.
- Comparing alternate shots from a collection of clips with just a click using auditions.
- Applying effects, transitions and retiming clips.
- Finishing and final output.

Prerequisites

Students should have the following prerequisite knowledge prior to attending the course:

- Knowledge of OS X and basic computer navigation
- Basic knowledge of editing terminology is highly recommended

FCP 300: FINAL CUT PRO X ADVANCED EDITING

This two-day, hands-on course teaches students hard-to-find advanced editing and finishing techniques. Learn how to create polished transitions, fix screen direction errors, edit multi-camera projects, work with nested sequences, create fantastic effects use filters creatively and composite like a pro. This course also covers advanced work flows for managing media and working with film.

Who Should Attend:

This course is designed for existing Final Cut Pro users who want to increase their skill level through learning advanced features and efficient work flows, and who prefer hands-on and interactive instruction. Also desirable are an understanding of the Macintosh operating system and basic computer navigation.

What You Will Explore in this FCP300: Final Cut Pro X Advanced Editing Training Course:

- Asymmetrical Trimming and Advanced Trim edit window techniques
- Variable speed and slow-motion techniques
- Nesting sequences and rendering settings
- Working with filters
- Finishing and final output

Prerequisites:

Basic knowledge of the Macintosh OS.

Knowledge of Final Cut Pro X and basic editing terminology is required.

Level One Final Cut Pro End User certification is highly recommended. Ideally, students will have attended an FCP 101 or FCP 200 course.

APERTURE 101: INTRODUCTION TO APERTURE 3

This two-day course starts with image management basics and takes you step by step through Aperture's powerful editing, retouching, proofing, publishing, and archiving features. With complete coverage of Aperture's new features, learn to organize photos using Faces, Apple's face detection and recognition tool, take advantage of Places to find photos by where they were shot, and retouch images precisely with new nondestructive edge-aware brushes. Create advanced slide shows that include HD videos, titles, and layered sound tracks, using the full-screen Browser to browse and edit. Real-world exercises feature professional photography from a variety of genres, including, fashion, sports, wedding, commercial, and landscape.

Who Should Attend:

This class is for anyone who wants to learn the fundamental functionality of Aperture, Apple's ground breaking photo editing and management software. Aperture 3 delivers more than 200 new features and enhancements that combine powerful performance with iPhoto simplicity.

What You Will Explore in this Aperture 101: Intro to Aperture 3 Training Course:

- Managing and adding metadata
- Using projects, albums and Smart Albums to organize images
- Indexing Photos with Faces and Places
- Creating automated work flows for photo shoot production
- Non-destructively adjusting and stylizing images for web and print production
- Importing multi format images including RAW from a variety of media including iPhoto, disks and media cards
- Evaluating images using a variety of display methods and techniques including the Light Table
- Delivering images as files, books, web galleries and web journals and backing up Libraries, Project and individual images

Prerequisites:

Basic knowledge of Mac OS X and knowledge of basic photography terminology.



Motion 101

Introduction to Motion 5

Create brilliant titles, transitions, effects, and more with Motion 5, the motion graphics companion to Final Cut Pro X. This two-day, hands-on course starts with motion graphics fundamentals and moves into compositing, animation, and the world of 3D. Explore new intelligent templates to quickly and flexibly create high-quality effects, titles, transitions, and generators as well as create rigs to adjust related parameters with a single control.

Instead of being offered over three consecutive days, some Apple Authorized Training Centers (AATCs) offer this course in a Prime Time delivery model. The class is divided into three-hour seminars to allow working professionals to take the course without interrupting their busy schedules.

Who Should Attend

This class is designed for students who are looking to learn more about creating motion graphics using Motion and who prefer hands-on, interactive instruction.

What You Will Learn

- Creating Smart Motion Templates and publishing them to Final Cut Pro X.
- Creating parameter rigs to quickly adjust related parameters with a single control.
- Understanding behavior-based animation.
- Using keyframes to create animation.
- Creating content with Generators, shapes and paint strokes.
- Stabilizing and tracking media.
- Animating cameras and using advanced 3D features.

Prerequisites

Students should have the following prerequisite knowledge prior to attending the course:

- Knowledge of OS X and basic computer navigation
- Basic knowledge of editing and motion graphics terminology is highly recommended



Lion 101

OS X Support Essentials 10.7

OS X Lion Support Essentials is a three-day, hands-on course that provides an in-depth exploration of troubleshooting on OS X Lion. This course is designed to give you a tour of the breadth of functionality of OS X Lion and the best methods for effectively supporting users of OS X Lion systems. The course is a combination of lectures and hands-on case study exercises that provide practical real-world experience.

Who Should Attend

- Help desk specialists, technical coordinators, service technicians, and others who support Mac users
- Technical support personnel in businesses that use Macs
- Technical coordinators or power users who manage networks of computers running OS X — such as teachers and technology specialists who manage networks or computer labs

What You Will Learn

- The troubleshooting process and how to become more efficient with available tools and resources
- OS X 10. Lion features in depth, including how to find additional information
- How to prepare for Apple Certified Support Professional certification

Prerequisites

- Knowledge of OS X and basic computer navigation

Lion 201

OS X Server Essentials 10.7



OS X Server Essentials is a three-day, hands-on course designed to give technical coordinators and entry-level system administrators the skills, tools, and knowledge to implement and maintain a network that uses OS X Server. Students learn how to install and configure OS X Server to provide network-based services, such as file sharing, web and wikis. Tools for efficiently managing and deploying OS X are also covered. The course is a combination of lectures and hands-on case study exercises that provide practical real-world experience.

Who Should Attend

This course is designed for help desk specialists, technical coordinators, and entry-level system administrators who implement and maintain networks using OS X Server.

What You Will Learn

- The features of OS X Server v10.7
- How to configure essential services on OS X Server
- How to use OS X Server tools to monitor and troubleshoot services
- Effective use of OS X Server to manage a small network of Macintosh computers and users
- How to manage access to files and services
- How to prepare for Apple Certified Technical Coordinator certification

Prerequisites

- Understanding of OS X
- Experience with OS X in a network environment
- Basic OS X troubleshooting experience or [Lion 101](#)

Use Adobe Acrobat Reader to fill out and sign this form electronically.
Go to Adobe.com to download a free copy of Acrobat Reader.

THE ART INSTITUTE OF COLORADO

CONTINUING EDUCATION

1200 LINCOLN STREET, DENVER, COLORADO 80203 • [303] 824-4737 • Fax [303] 824-4995 • www.artinstitutes.edu/denver/continuing-education

ID #	CARS Code	Lab #	Instructor	Start Date
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Please Print:

Last Name _____ First Name _____ Middle Initial _____
 Street, PO Box _____
 City _____ State _____ Zip _____
 Work Phone _____ Cell _____
 E-mail _____ SS# (for tax documentation) _____
 Emergency Contact _____

Employer _____
 Education Level _____

How did you hear about the Art Institute of Colorado? _____
 What are your goals upon completion of this training? _____

APPLE courses have a \$50 one time application fee

- | | |
|--|---|
| <input type="checkbox"/> APERTURE 101\$799
<input type="checkbox"/> FINAL CUT PRO 101 \$1,199
<input type="checkbox"/> FINAL CUT PRO 300\$799
<input type="checkbox"/> MOTION 101\$799
<input type="checkbox"/> Lion 101: Mac OS X Support Essentials v10.7 \$1,499
<input type="checkbox"/> Lion 201: Mac OS X Server Essentials v10.7 \$1,499 | <input type="checkbox"/> Optional End User Certification Testing...\$150.00

Date of class _____

Custom Workshop _____ |
|--|---|

PAYMENT OPTIONS

- Credit card or Check
 Invoice with PO

Optional Expense: Although no specific computer software is required, participants who wish to purchase software can do so through the school at a discounted rate. End User Certification Testing is optional. Tests are proctored on our campus outside of class time unless client requests to test at the end of the class.

TUITION: is due at time of reservation in order to confirm seat.

Employment Assistance

Employment Assistance is not available for continuing education programs.

Transfer of Credit

I understand that these programs are designed for continuing education purposes and, do not provide academic credits and that Continuing Education coursework is not transferable to other programs or institutions.

Refund Policy

A. When notice of cancellation is given within the 5th business day of signing the Enrollment Agreement, but prior to the first day of class, all application/registration fees, tuition, and any other charges shall be refunded to the students. If books and materials provided by the school are part of the tuition, they must be returned, in original condition, before the refund will be processed.

B. When notice of cancellation is given after the 5th business day after signing the Enrollment Agreement but prior to the close of business on the student's first day of scheduled class attendance, the school may retain no more than the application/registration fee of \$50.00.

C. The Refund Policy is based on the last date of attendance. The following schedule details the amount of tuition and fees the school can keep:

Percent of Program Attended

- | | |
|--------------|---------------------------------|
| 1% to 10%: | 10% retained + application fee |
| 11% to 25%: | 25% retained + application fee |
| 26% to 50%: | 50% retained + application fee |
| 51% to 100%: | 100% retained + application fee |

NOW, THEREFORE, having read and received a copy of this Enrollment Agreement and intending to be legally bound by it, the parties have signed this Enrollment Agreement on the dates below written.

Student Signature _____ Date _____

Signature of Accepting Official _____ Date _____

Title of Accepting Official _____

STUDENT'S RIGHT TO CANCEL

YOU, THE STUDENT, MAY CANCEL YOUR ENROLLMENT WITHOUT ANY PENALTY OR OBLIGATION AT ANY TIME PRIOR TO MIDNIGHT OF THE FIFTH BUSINESS DAY AFTER SIGNING THIS ENROLLMENT AGREEMENT. YOU MAY ALSO CANCEL YOUR ENROLLMENT IF UPON A DOCTOR'S ORDER YOU CANNOT PHYSICALLY RECEIVE THE SERVICES. THE ART INSTITUTE OF COLORADO ("The Art Institute") MAY KEEP ONLY A PORTION OF THE TUITION OR OTHER CHARGES FOR THIS REASON. IF THE INSTITUTE CEASES TO OFFER AN INDIVIDUAL PROGRAM AND THIS PROGRAM IS NOT "TAUGHT OUT," A FULL REFUND WILL BE GIVEN.

Please do not sign this Enrollment Agreement before you read it in its entirety. You will be given an exact copy of the Agreement you sign. If there is an approved payment plan, then this plan, when signed by the student, and accepted by The Art Institute, becomes an official rider to this Enrollment Agreement.

STUDENT ACKNOWLEDGMENTS

I have read and understand all provisions of this Agreement, and I have been given a copy of it for my records. (Parents must also sign if you are under 18 years age.) I understand that my enrollment and The Art Institute's obligations under the Enrollment Agreement (except the cancellation and refund provisions) may be terminated by The Art Institute if I fail to comply with The Art Institute's attendance, conduct, academic, and/or financial requirements. I understand that The Art Institute also reserves the right to cancel my enrollment if The Art Institute determines (1) that I have demonstrated poor academic potential (as determined through testing, evaluation of transcript records or any other academic evaluations deemed appropriate for the program selected), and/or (2) that I do not meet all financial obligations related to enrollment and continuing enrollment. I understand that my financial obligations to The Art Institute must be paid in full before a certificate of completion may be awarded.

The Enrollment Agreement, together with other published Art Institute policies, procedures, and student conduct codes shall constitute the entire agreement between the student and The Art Institute. I understand and agree that they supersede any prior or contemporaneous oral or written agreements or statements and may not be modified without the written agreement of the President of the school.

This Agreement shall not be binding until it is signed by the student and accepted by the school.

THIS CONTRACT OR NOTE IS FOR FUTURE CONSUMER SERVICES AND PUTS ALL ASSIGNEES ON NOTICE OF THE CONSUMER'S RIGHT TO CANCEL UNDER COLORADO'S CONSUMER TRADE ACT.

1. A student who on personal initiative and without solicitation enrolls, starts and completes the course of instruction before the 5th day after the Enrollment Agreement is signed, is not subject to the refund provisions of this section.
2. Applications not accepted by the school shall receive a refund of all tuition and fees paid.
3. Application/registration fees shall be chargeable at initial enrollment and shall not exceed \$50.00.
4. All deposits or down payments shall become part of the tuition and/or fees.

5. If the school cancels or discontinues a course, the student shall have all tuition, fees and other charges refunded.
6. The school shall make all student refunds within 30 calendar days from the date of receipt of the student's cancellation.
7. A student may give notice of cancellation in writing. Absence of a student from school for more than 3 class days shall constitute constructive notice of cancellation to the school. For purpose of cancellation the date shall be the last day of attendance.
8. The school reserves the right to make refunds, which exceeds those prescribed in this section.

INTEREST ON OUTSTANDING BALANCES

For any student enrolling, re-enrolling or changing their academic program on or after May 1, 2002, the student understands and agrees that s/he will be liable for interest charges. Interest charges will be assessed on his/her account balance until the balance is paid in full. Interest will be charged at 12% per annum on the student's adjusted outstanding balance at the end of each month. The adjusted outstanding balance is defined as all charges incurred by the student for attendance at the school (including any transfer balances or prior balances from the student's previous education) at the end of the prior month, including but not limited to tuition, fees, housing charges, late registration fees, fines, damages, etc, less the total amount paid to the student's account at the end of the current month including financial aid that the student has been awarded but has not been paid for the quarter provided that the student and/or the student's parent(s) have completed all of the requirements for the award. The student understands and agrees that his/her adjusted outstanding balance is different from his/her student payment plan and that the student's financial aid award may be reduced or eliminated if the student does not complete all of the requirements for financial aid.

INSTALLMENT NOTE AND DISCLOSURE STATEMENT

If a student elects a financial payment plan, The Art Institute's Student Financial Plan will be in compliance with the Federal Truth in Lending (Regulation Z) and State of Colorado Retail Installment requirements. The Financial Plan will become part of this Enrollment Agreement.

DISPUTE RESOLUTION

You and The Art Institute agree that any dispute or claim between you and The Art Institute (or any company affiliated with The Art Institute, or any of its officers, directors, trustees, employees or agents) arising out of or relating to this enrollment agreement or, absent such agreement, your enrollment or attendance at The Art Institute, whether such dispute arises before, during, or after your attendance and whether the dispute is based on contract, tort, statute, or otherwise, shall be, at your or The Art Institute's election, submitted to and resolved by individual binding arbitration pursuant to the terms described herein.

If you decide to initiate arbitration, you may select either, JAMS or the National Arbitration Forum ("NAF") to serve as the arbitration administrator pursuant to its rules of procedure. If The Art Institute intends to initiate arbitration, it will notify you in writing by regular mail at your latest address on file with The Art Institute, and you will have 20 days from the date of the letter to select one of these organizations as the

administrator. If you fail to select an administrator within that 20-day period, The Art Institute will select one.

The Art Institute agrees that it will not elect to arbitrate any individual claim of less than \$5,000 that you bring in small claims court (or in a similar court of limited jurisdiction subject to expedited procedures). If that claim is transferred or appealed to a different court, however, or if your claim exceeds \$5,000, The Art Institute reserves the right to elect arbitration and, if it does so, you agree that the matter will be resolved by binding arbitration pursuant to the terms of this Section.

IF EITHER YOU OR THE ART INSTITUTE CHOOSES ARBITRATION, NEITHER PARTY WILL HAVE THE RIGHT TO A JURY TRIAL, TO ENGAGE IN DISCOVERY, EXCEPT AS PROVIDED IN THE APPLICABLE ARBITRATION RULES, OR OTHERWISE TO LITIGATE THE DISPUTE OR CLAIM IN ANY COURT (OTHER THAN IN SMALL CLAIMS OR SIMILAR COURT, AS SET FORTH IN THE PRECEDING PARAGRAPH, OR IN AN ACTION TO ENFORCE THE ARBITRATOR'S AWARD). FURTHER, YOU WILL NOT HAVE THE RIGHT TO PARTICIPATE AS A REPRESENTATIVE OR MEMBER OF ANY CLASS OF CLAIMANTS PERTAINING TO ANY CLAIM SUBJECT TO ARBITRATION. THE ARBITRATOR'S DECISION WILL BE FINAL AND BINDING. OTHER RIGHTS THAT YOU OR The Art Institute WOULD HAVE IN COURT ALSO MAY NOT BE AVAILABLE IN ARBITRATION.

The arbitrator shall have no authority to arbitrate claims on a class action basis, and claims brought by or against you may not be joined or consolidated with claims brought by or against any other person. Any arbitration hearing shall take place in the federal judicial district in which you reside. Upon your written request, The Art Institute will pay the filing fees charged by the arbitration administrator, up to a maximum of \$3,500 per claim. Each party will bear the expense of its own attorneys, experts and witnesses, regardless of which party prevails, unless applicable law or this Agreement gives a right to recover any of those fees from the other party. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the other party, the arbitrator may award sanctions in the form of fees and expenses reasonably incurred by the other party (including arbitration administration fees, arbitrators' fees, and attorney, expert and witness fees), to the extent such fees and expenses could be imposed under Rule 11 of the Federal Rules of Civil Procedure.

The Federal Arbitration Act ("FAA"), 9 U.S.C. §§ 1, et seq., shall govern this arbitration provision. This arbitration provision shall survive the termination of your relationship with The Art Institute. If you have a question about the arbitration administrators mentioned above, you can contact them as follows: JAMS, 45 Broadway, 28th Floor, New York, NY, 10006, HYPERLINK "<http://www.jamsadr.com>" www.jamsadr.com, 800-352-5267; National Arbitration Forum, P.O. Box 50191, Minneapolis, MN, 55405, HYPERLINK "<http://www.arb-forum.com>" www.arb-forum.com, 800-474-2371.

The above supersedes any inconsistent arbitration provision published in any other document such as your catalog or, where applicable, your enrollment agreement.

Both sides of this agreement and the Financial Plan constitute the entire Enrollment Agreement.

