

Name of Student _____
 [Last Name] [First Name] [Middle Name]
(as it appears on your Social Security card)

Present Address _____
 [Street]

 [City] [State] [Country] [Zip/Postal Code]

Home phone [] _____

Cell phone [] _____

- PROGRAM IN WHICH ENROLLING & STANDARD PROGRAM LENGTH,
PLEASE CHECK ONE:
- Four 11-week quarters [44 weeks] [36 credits]**
 RESIDENTIAL DESIGN
- Four 11-week quarters [44 weeks] [48 credits]**
 DIGITAL IMAGE MANAGEMENT
 FASHION RETAILING
 WEB DESIGN & DEVELOPMENT
 WEB DESIGN & INTERACTIVE COMMUNICATIONS
- Four 11-week quarters [44 weeks] [54 credits]**
 BAKING & PASTRY
 CULINARY ARTS

PLEASE CHECK QUARTER STARTING DATE: (*MID-QUARTER START)

- October 3, 2011 January 9, 2012 April 2, 2012 July 9, 2012 October 1, 2012 January 7, 2013
 November 10, 2011* February 16, 2012* May 10, 2012* August 16, 2012* November 8, 2012* February 14, 2013*

FINANCIAL INFORMATION

The current tuition and fees applicable to the Diploma programs at The Art Institute of Fort Lauderdale are as follows:

Diploma Programs	Baking & Pastry	Culinary Arts	Digital Image Management	Fashion Retailing	Residential Design	Web Design & Development	Web Design & Interactive Communication
Application Fee	\$50	\$50	\$50	\$50	\$50	\$50	\$50
Tuition Per Credit Hour	\$489	\$489	\$489	\$489	\$489	\$489	\$489
Starting Kit ¹	\$925	\$925	n/a	n/a	\$495	n/a	n/a
Digital Resource Fee ²	\$600	\$650	\$800	\$800	\$600	\$800	\$800
Culinary Lab Fee ³	\$1,200	\$1,200	n/a	n/a	n/a	n/a	n/a
Total Tuition & Fees ⁴	\$29,181	\$29,231	\$24,322	\$24,322	\$18,749	\$24,322	\$24,322

¹ Starting kits are optional. Kit prices in effect for Summer 2011 through Spring 2012 and are subject to change.

² The digital resource fee includes the cost of digital textbooks as well as other digital resources which are integrated into the course and vary by program. The fee includes all applicable taxes. This estimated fee assumes all courses require a digital resource; however, currently not all courses use digital resources. Courses that include digital resources will be noted in the registration material and the fee will be charged automatically in addition to tuition. If a course does not use digital resources, the student remains responsible for purchasing the required text and materials. The digital resource fee is estimated at \$50 per course and is subject to change.

³ A \$300 quarterly lab fee is charged in each quarter that a student registers for culinary lab courses, typically quarters 1-4. Students who repeat lab courses are charged accordingly. The lab fee is treated as tuition for refunding purposes.

⁴ Based on current credit-hour rate, tuition cost will increase with each credit-hour rate increase that may occur throughout the duration of the program. The total tuition charged for any program is increased from the above stated charges if a student is required to take transitional studies courses. Additional tuition for those courses will not exceed the rate charged for all other courses.

IN ADDITION TO THE SUPPLY KIT, THE AVERAGE, ESTIMATED MONTHLY COSTS OF CONSUMABLE SUPPLIES, TEXTBOOKS, AND EQUIPMENT BY PROGRAM ARE AS FOLLOWS:

Baking & Pastry.....	\$ 20	Digital Image Management.....	\$ 160	Web Design & Development.....	\$ 75
Culinary Arts.....	\$ 20	Fashion Retailing.....	\$ 75	Web Design & Interactive Communication....	\$ 75
		Residential Design.....	\$ 75		

RIGHT TO CANCEL WITHOUT PENALTY OR OBLIGATION:

YOU, THE STUDENT, MAY CANCEL YOUR ENROLLMENT WITHOUT ANY PENALTY OR OBLIGATION AT ANY TIME PRIOR TO MIDNIGHT OF THE FIFTH BUSINESS DAY (OR THE THIRD DAY FOR DIPLOMA PROGRAMS) AFTER SIGNING THIS ENROLLMENT AGREEMENT. YOU MAY ALSO CANCEL YOUR ENROLLMENT IF, UPON A DOCTOR'S ORDER, YOU CANNOT PHYSICALLY RECEIVE THE SERVICES, OR YOU MAY CANCEL YOUR ENROLLMENT IF THE SERVICE CEASES TO BE OFFERED BY THE ART INSTITUTE OF FORT LAUDERDALE. [SEE REVERSE SIDE FOR REFUND POLICY PRIOR TO MATRICULATION]

Please do not sign this Enrollment Agreement before you read it in its entirety. You will be given an exact copy of the agreement you sign. Please also note that the provisions of any attached rider[s] signed by you are also part of the Enrollment Agreement.

NONDISCRIMINATION

The Art Institute does not discriminate or harass on the basis of race, color, national origin, sex, gender, sexual orientation, disability, age, religion, genetic marker, or any other characteristic protected by state, local, or federal law in our programs or activities. When a complaint is reported under the Student Grievance Procedure for Internal Complaints of Discrimination and Harassment that discrimination or harassment is believed to have occurred, The Art Institute of Fort Lauderdale will promptly and equitably investigate the claim or complaint. The following person has been designated to handle inquiries and coordinate the schools' compliance efforts regarding the Non-Discrimination Policy: Pete West, Dean of Academic Affairs, The Art Institute of Fort Lauderdale, 1799 S.E. 17th Street, Fort Lauderdale, Florida 33316, [954] 463-3000.

See [aiprograms.info](#) for program duration, tuition, fees, and other costs, median debt, federal salary data, alumni success, and other important info.

STUDENT ACKNOWLEDGMENTS:

I HAVE RECEIVED A COPY OR HAVE ACCESS TO AN ELECTRONIC COPY OF THE CURRENT CATALOG OF THE ART INSTITUTE OF FORT LAUDERDALE, THE PROVISIONS OF WHICH I ACCEPT. I HAVE READ AND UNDERSTAND ALL PROVISIONS OF THIS AGREEMENT, AND I HAVE BEEN GIVEN A COPY OF IT FOR MY RECORDS.

[Parents must also sign if you are under 18 years of age.] I understand that my enrollment and the obligations of The Art Institute of Fort Lauderdale under this Enrollment Agreement [except the cancellation and refund provisions] may be terminated by The Art Institute of Fort Lauderdale if I fail to comply with the attendance, conduct, academic, and/or financial requirements of The Art Institute of Fort Lauderdale.

I understand that I am responsible for tuition and fees pertaining to the program's required course of study. The tuition and fees contained in this enrollment agreement are subject to change. The per credit hour rate is subject to an increase at least once per calendar year which will increase the total amount for the program. The adjustment to the per credit hour rate may occur before I begin classes and my program will be calculated using the new program. Any changes to tuition and fees will be published to students.

I understand that The Art Institute of Fort Lauderdale also reserves the right to deny my enrollment if The Art Institute of Fort Lauderdale determines [i] that I have demonstrated poor academic potential as determined through evaluation of transcript records or any other academic evaluations deemed appropriate for the program selected, and/or [ii] that I do not meet all financial obligations related to enrollment and continuing enrollment. I understand that my financial obligations to The Art Institute of Fort Lauderdale must be paid in full before a diploma or degree may be awarded and before transcripts will be issued. I accept that, to the extent permitted by law, I am responsible for all reasonable collection agency and attorney fees incurred in attempting to collect my unpaid debt to The Art Institute of Fort Lauderdale.

Both sides of this agreement and the financial plan shall constitute the entire enrollment agreement. I understand and agree that they supersede any prior or contemporaneous oral or written agreements or statements and may not be modified without the written agreement of the President of the school. I also understand that this agreement shall not be binding until it is accepted by The Art Institute of Fort Lauderdale.

THIS CONTRACT OR NOTE IS FOR FUTURE CONSUMER SERVICES AND PUTS ALL ASSIGNEES ON NOTICE OF THE CONSUMER'S RIGHT TO CANCEL UNDER FLORIDA'S FAIR TRADE PRACTICES RULE.

You can find important consumer information at www.aifl.edu.

NOW, HAVING RECEIVED AND READ A COPY OF THIS ENROLLMENT AGREEMENT AND INTENDING TO BE LEGALLY BOUND BY IT, THE PARTIES HAVE SIGNED THIS ENROLLMENT AGREEMENT ON THE DATES BELOW WRITTEN.

_____ Student signature	_____ Date	_____ Parent or Guardian signature [If applicant is under 18 years of age]	_____ Date
_____ Signature of accepting official	_____ Date	_____ Parent or Guardian address	
_____ Title of accepting official			

ADDITIONAL FINANCIAL INFORMATION

An application fee of \$50 is to be submitted with your application for admission. A tuition deposit of \$100 is due within 10 days after you have signed this enrollment agreement. The total tuition will be increased from the above stated charges if the student is required to repeat courses. Additional tuition for those courses will be charged at the same rate as for all other courses.

The starting kit [optional] consists of the basic equipment, texts, and materials initially needed for each program [does not include general education texts] plus an Art Institute Book Store credit to purchase texts or other supplies (except Culinary Arts); costs may vary throughout the year. These materials may be purchased at The Art Institute or at most supply stores. Graphic Design students will need a digital camera at the beginning of the third quarter [approximately \$100] and those who choose to enroll in the elective course, Airbrush, need to purchase an airbrush and compressor [approximately \$100]. A list of the components of the starting kit is provided to each enrolled student. In addition to the starting kit, the estimated costs of consumable supplies, text books, and equipment by program are listed on the front of this enrollment agreement.

INSTALLMENT NOTE & DISCLOSURE STATEMENT

If you elect a Financial Plan, it will be in compliance with the Federal Truth in Lending retail installment requirements. The Financial Plan will become part of this enrollment agreement.

THE APPLICATION PROCESS First-quarter tuition and fees for new students become due 60 days prior to entry. Thereafter, quarterly tuition for each succeeding quarter is due upon registration, approximately four weeks prior to the end of each academic quarter. You may not register for any academic quarter of study unless all tuition and fees that are due have been paid, or you have made arrangements for an approved alternative payment plan of a total of 3 payments or less. Tuition is charged on a quarter-by-quarter basis. You are not obligated beyond the quarter you are currently attending. Tuition for repeat courses is charged on a per-credit basis.

ENGLISH AND MATH PROFICIENCY FOR ALL STUDENTS

All applicants must take either the ACCUPLACER (math and verbal proficiency test) and/or TOEFL (Test of English as a Foreign Language) test (with exceptions), prior to matriculation or provide the college with valid copies of ACCUPLACER test scores, and/or transcripts of documentation to determine whether or not Transitional Studies (TS) courses will be incorporated into the student's required coursework. No student will be allowed to start at the college without having taken the ACCUPLACER test or without having valid copies of scores or transcripts on file with The Art Institute. Students are permitted to retake a TS course twice.

HOUSING

School-sponsored housing costs and associated meal plans are in addition to tuition and a separate agreement is entered into for that purpose. See the Housing office for details.

REFUND POLICY PRIOR TO MATRICULATION

Applicants may cancel their enrollment in person or in writing before the beginning of classes. Applicants not requesting cancellation before the scheduled starting date indicated on their Enrollment Agreement will be considered a student.

- All monies paid by applicants will be refunded if they are not accepted for admission.
- All monies paid by the applicant will be refunded if requested within five business days (three business days for Diploma degree program applicants) after signing their Enrollment Agreement and making an initial payment.
- All monies paid by applicants, less the \$50 application fee, will be returned, if request is made, within three business days after their first visit to the school or within three business days of the regularly scheduled orientation program for their starting quarter, whichever is sooner.
- Bachelor's and associate's degree program applicants requesting cancellation no later than 90 days before the first scheduled class date will receive a refund of all monies paid, less the \$50 application fee.
- Bachelor's and associate's degree program applicants who give less than 90 days' cancellation notice will be entitled to a refund of all monies paid, less a cancellation fee of \$150 [includes application fee].
- Refunds will be made within 30 calendar days of the applicant's request or within 30 calendar days after their first scheduled class day.
- Applicants who postpone starting classes after the original start date noted on their initial Enrollment Agreement are required to reapply and are subject to the tuition, fees, and other conditions on their subsequent Enrollment Agreement.

REFUND POLICY AFTER MATRICULATION, ALL QUARTERS

In the event of withdrawal from the program by the student or termination by The Art Institute during any quarter of study:

- Prepaid tuition and fees for any period beyond the student's current quarter will be refunded in full.
- The student may voluntarily withdraw from The Art Institute by notifying the Office of the Registrar in person or in writing. If the student stops attending without notifying the Office of the Registrar, The Art Institute shall determine the date of withdrawal. This determination date will be considered the notification date for refunding purposes.
- Refunds due shall be paid within 30 days of the notification date, unless the student is withdrawing at the end of the quarter. Refunds for a student notifying The Art Institute prior to the end of a quarter that they will be withdrawing at the end of that quarter will be paid within 30 days of the last day of the quarter.
- Refunds for a student who completes a previous quarter of study and does not notify The Art Institute prior to the end of that quarter that they will not be returning for the following quarter will be paid within 30 days of the first day of that following quarter in which the student was expected to return.
- In the event of a fully documented extreme illness or personal emergency that makes it impossible for the student to complete the program, The Art Institute may modify the tuition refund policy as deemed appropriate to the circumstances.
- A separate lease agreement and refund policy exists for students who lease housing accommodations arranged by The Art Institute. The Art Institute reserves the right to apply any student payment, or any refund due to a student, to any student financial account that is in arrears.
- Each academic quarter is 11 weeks (5 weeks when started mid-quarter) in duration. The calculation of refunds is based upon the last day of attendance within the quarter. Any portion of a week's attendance is considered a full week of attendance for refund purposes.
- In the event The Art Institute cancels or changes a course or program of study in such a way that a student who started the program or course is unable to complete it, The Art Institute will refund all monies paid by the student for the course or program within 30 days.
- Examples of the calculation of the tuition and fee refund policy are available upon request from the student accounting office.
- Students may drop/add classes during the first seven academic days (the first four academic days when starting mid-quarter) (including Saturdays) of the quarter and tuition will be adjusted accordingly. Students may not add classes to their schedule after the first seven academic days (the first four academic days when starting mid-quarter) (including Saturdays) of the quarter. Tuition will not be adjusted for any classes dropped after the first seven academic days (the first four academic days when starting mid-quarter) (including Saturdays) of the quarter unless the student completely withdraws from the program [see Refund Calculations]. Financial aid eligibility may change for students starting mid-quarter who add or drop classes.
- Students who are registered for a second-session online class and who withdraw from school during session 1 of a term will have the second-session class voided. This means that they will not be charged for the class, the class will not appear on the transcript, and there will be no academic progress implications for that class.
- Students enrolled for a second-session online class who remain in school, but choose not to take the second-session class must notify the school that they will not take that class prior to the end of the drop/add period for the mid-session start in order to be unregistered from that class and not charged for it. Failure to do so will result in a W grade (which will apply to the Academic Progress policy) and being charged for the course.
- Any changes made to a student's schedule may change the student's financial aid eligibility.
- The Art Institute reserves the right to revise the refund policy. Students will be notified of any changes 60 days in advance of the effective date.

NON-PAYMENT OF CHARGES

Non-payment of tuition, housing, and/or other charges due to The Art Institute will result in the student being obligated for additional interest charges, collection agency fees, and legal fees. We also reserve the right to report your failure to pay amounts to one or more national credit bureau organizations and not release your academic transcript until all your debts to us are paid in full.

RETURN OF FEDERAL TITLE IV AID

In compliance with Federal regulations, the school will determine how much Federal student financial assistance the student has earned or not earned when a student withdraws from school.

The school will calculate the percentage and amount of awarded Federal student financial assistance that the student has earned if the student withdraws up through the 60 percent point of the term. If the student has completed more than 60 percent of the term, the student earns 100 percent of the Federal student financial assistance.

The amount earned will be based on the percentage of the term that was completed in days up to and including the last date of attendance. To calculate the amount earned, the school will determine the percentage by dividing the number of calendar days completed in the term up to and including the Last date of attendance by the total number of calendar days in the term.

If the student received more than the amount of Federal student financial assistance earned, the difference will be returned to the Federal student financial assistance programs from which funds were received in the following order: Unsubsidized Stafford Loan, Unsubsidized Direct Loan, Subsidized Stafford Loan, Subsidized Direct Loan, Perkins Loan, PLUS Loan, Pell Grant, ACG, SMART, SEOG. Funds will be returned to the aid source within 45 days of the date that the school determines that the student has withdrawn.

If more Federal student financial assistance has been earned than has been received, the student may be eligible for a post-withdrawal disbursement. The school will notify the student of any post-withdrawal disbursement for which the student may be eligible and what steps need to be taken for the Federal financial assistance funds to be received.

If Federal student financial assistance funds need to be returned, the institution must return a portion or all of the unearned funds equal to the lesser of:

- The institutional charges multiplied by the percentage of the unearned Federal student financial assistance funds; or
- The entire amount of unearned funds.

If there are remaining unearned Federal financial aid funds to be returned, the student must return any loan funds that remain to be returned in accordance with the terms and conditions of the promissory note. If the remaining amount of funds to be returned include grant funds, the student must return any amount of the overpayment that is more than half of the grant funds received. The school will notify the student as to the amount owed and how and where it should be returned.

Official and Unofficial Withdrawal Policies

To officially withdraw, the student will need to notify the Registrar's Office. The registrar will assist the student to complete the withdrawal process and will determine the last date of attendance and the date of determination. The date of determination would be the earlier of the date the student begins the school's withdrawal process or the date the student provides notice. For students who unofficially withdraw, the Registrar will determine the last date of attendance using attendance records.

Adjustment of charges

In accordance with school policy, when the student withdraws from school, the school will earn tuition and fees as follows, based on the week in which the student withdraws:

Week One:	10%	Weeks Four and Five:	60%
Weeks Two and Three:	30%	After Week Five:	100%

When student withdraws after starting mid-quarter:

Week One:	25%	Week Two:	50%	After Week Two:	100%
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Examples of the calculations for this policy are available in the Student Accounting office.

If kits, components of the kit, books, or supplies, are returned to the bookstore in re-salable condition within 21 days of withdrawal or 10 days of withdraw if student started mid-quarter, a credit will be given.

All refunds and return of funds will be made within 30 days of the date that the student notifies the college of the withdrawal. Examples of the calculations for this policy are available in the Student Accounting office.

GENERAL INFORMATION AND UNDERSTANDINGS ACCREDITATION AND STATE LICENSING STATEMENTS

The Art Institute is accredited by the Accrediting Council for Independent Colleges and Schools to award diplomas, associate's degrees, and bachelor's degrees. The Accrediting Council for Independent Colleges and Schools is listed as a nationally recognized accrediting agency by the United States Department of Education and is recognized by the Council for Higher Education Accreditation. ACICS can be contacted at 750 First Street NE, Suite 980, Washington, D.C. 20002. Telephone: 1.202.336.6780.

The Art Institute is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 W. Gaines St., Suite 1414, Tallahassee, FL 32399-0400, toll free number (888)224-6684.

Interest on Outstanding Balances

The student understands and agrees that they will be liable for interest charges that will be assessed on their account balance until the balance is paid in full. Interest will be charged at 12% per annum on the student's adjusted outstanding balance at the end of each month. The adjusted outstanding balance is defined as all charges incurred by the student for attendance at The Art Institute at the end of the prior month, including but not limited to tuition, fees, housing charges, fines, damages, etc., less the total amount paid to the student's account at the end of the current month, including financial aid that the student has been awarded but has not been paid for the quarter, provided that the student and/or the student's parent(s) have completed all of the requirements for the award. The student understands and agrees that their adjusted outstanding balance is different from their payment plan and that the student's financial aid award may be reduced or eliminated if the student does not complete all of the requirements for financial aid. The student understands and agrees that if they finance the entire cost of education, their interest will be waived every quarter that they are enrolled.

Student Complaints

Questions or concerns regarding The Art Institute's compliance with the terms of this Enrollment Agreement may be directed to the Director of Admissions at The Art Institute. Questions or concerns that are not satisfactorily resolved by officials of The Art Institute may be brought to the attention of the Florida State Department of Education, Commission for Independent Education, 2650 Apalachee Parkway, Suite A, Tallahassee, FL 32301, or to the Accrediting Council of Independent Colleges and Schools, 750 First Street NE, Suite 980, Washington, DC 20002-4241.

Arbitration

Every student and The Art Institute agrees that any dispute or claim between the student and The Art Institute (or any company affiliated with The Art Institute, or any of its officers, directors, trustees, employees or agents) arising out of or relating to a student's enrollment or attendance at The Art Institute whether such dispute arises before, during, or after the student's attendance and whether the dispute is based on contract, tort, statute, or otherwise, shall be, at the student's or The Art Institute's election, submitted to and resolved by individual binding arbitration pursuant to the terms described herein. This policy, however, is not intended to modify a student's right, if any, to file a grievance with any state educational licensing agency.

If a student decides to initiate arbitration, the student may select either, JAMS or the National Arbitration Forum (INAF) to serve as the arbitration administrator pursuant to its rules of procedure. If The Art Institute intends to initiate arbitration, it will notify the student in writing by regular mail at the student's latest address on file with The Art Institute, and the student will have 20 days from the date of the letter to select one of these organizations as the administrator. If the student fails to select an administrator within that 20day period, The Art Institute will select one. The Art Institute agrees that it will not elect to arbitrate any undividable claim of less than the relevant jurisdictional threshold that a student may bring in small claims court (or in a similar court of limited jurisdiction subject to expedited procedures). If that claim is transferred or appealed to a different court, however, or if a student's claim exceeds than the relevant jurisdictional threshold The Art Institute reserves the right to elect arbitration and, if it does so, each student agrees that the matter will be resolved by binding arbitration pursuant to the terms of this Section.

IF EITHER A STUDENT OR THE ART INSTITUTE CHOOSES ARBITRATION, NEITHER PARTY WILL HAVE THE RIGHT TO A JURY TRIAL, TO ENGAGE IN DISCOVERY, EXCEPT AS PROVIDED IN THE APPLICABLE ARBITRATION RULES, OR OTHERWISE TO LITIGATE THE DISPUTE OR CLAIM IN ANY COURT (OTHER THAN IN SMALL CLAIMS OR SIMILAR COURT, AS SET FORTH IN THE PRECEDING PARAGRAPH, OR IN AN ACTION TO ENFORCE THE ARBITRATOR'S AWARD). FURTHER, A STUDENT WILL NOT HAVE THE RIGHT TO PARTICIPATE AS A REPRESENTATIVE OR MEMBER OF ANY CLASS OF CLAIMANTS PERTAINING TO ANY CLAIM SUBJECT TO ARBITRATION. THE ARBITRATOR'S DECISION WILL BE FINAL AND BINDING. OTHER RIGHTS THAT A STUDENT OR THE ART INSTITUTE WOULD HAVE IN COURT ALSO MAY NOT BE AVAILABLE IN ARBITRATION.

The arbitrator shall have no authority to arbitrate claims on a class action basis, and claims brought by or against a student may not be joined or consolidated with claims brought by or against any other person. Any arbitration hearing shall take place in the federal judicial district in which the student resides. Upon a student's written request, The Art Institute will pay the filing fees charged by the arbitration administrator, up to a maximum of \$3,500 per claim. Each party will bear the expense of its own attorneys, experts and witnesses, regardless of which party prevails, unless applicable law gives a right to recover any of those fees from the other party. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the other party, the arbitrator may award sanctions in the form of fees and expenses reasonably incurred by the other party (including arbitration administration fees, arbitrators fees, and attorney, expert and witness fees), to the extent such fees and expenses could be imposed under Rule 11 of the Federal Rules of Civil Procedure.

The Federal Arbitration Act (FAA), 9 U.S.C. §§ 1, et seq., shall govern this arbitration provision. This arbitration provision shall survive the termination of a student's relationship with The Art Institute. If a student has a question about the arbitration administrator mentioned above, the student can contact them as follows: JAMS, 45 Broadway, 28th Floor, New York, NY, 10006, "http://www.jamsadr.com" www.jamsadr.com, 800-352-5267; National Arbitration Forum, P.O. Box 50191, Minneapolis, MN, 55405, www.arbforum.com, 800-474-2371.

Transferability of Credits

The Art Institute is accredited by the Accrediting Council for Independent Colleges and Schools to award diplomas, associate's degrees, and bachelor's degrees. The Accrediting Council for Independent Colleges and Schools is listed as a nationally recognized accrediting agency by the United States Department of Education and is recognized by the Council for Higher Education Accreditation. ACICS can be contacted at 750 First Street NE, Suite 980, Washington, D.C. 20002. Telephone: 1(202)336-6780.

The Art Institute is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 W. Gaines St., Suite 1414, Tallahassee, FL 32399-0400, toll free number 1(888)224-6684. However, the fact that a school is licensed and accredited is not necessarily an indication that credits earned at that school will be accepted by another school. In the U. S. higher education system, transferability of credit is determined by the receiving institution, taking into account such factors as course content, grades, accreditation, and licensing.

The goal of The Art Institute is to help you to prepare for entry-level employment in your chosen field of study. The value of degree programs like those offered by The Art Institute is their deliberate focus on marketable skills. The credits earned are not intended as a stepping stone for transfer to another institution. For this reason, it is unlikely that the academic credits you earn at The Art Institute will transfer to another school.

Programs offered by one school within The Art Institutes system may be similar to but not identical to programs offered at another school within the system. This is due to differences imposed by state law, use of different instructional models, and local employer needs. Therefore, if you decide to transfer to another school within The Art Institutes system, not all of the credits you earn at The Art Institute of Fort Lauderdale may be transferable into that school's program.

If you are considering transferring to either another Art Institutes School or an unaffiliated school, it is your responsibility to determine whether that school will accept your Art Institute credits. We encourage you to make this determination as early as possible. The Art Institute does not imply, promise, or guarantee transferability of its credits to any other institution.

Employment Assistance

The Art Institute does not guarantee employment or any particular level of compensation prior to or following graduation. The Art Institute does, however, offer assistance in finding employment to all eligible graduates at no additional charge. Graduates who confine employment considerations to the metropolitan area served by The Art Institute may limit the particular employment opportunities available to them.

Policies and Procedures

The student is on a continuing quarter-by-quarter enrollment basis and agrees to comply with all published policies and procedures of The Art Institute. The Art Institute reserves the right to add, delete, or modify its policies and procedures.

Class sessions

Classes are in session six days a week, Monday through Saturday. Students are scheduled by The Art Institute to meet their total weekly hour requirement through a combination of morning, afternoon, evening, and weekend classes. The weekly hour requirement is scheduled to be completed in a minimum of three days and a maximum of six days during each week. Individual times and days of attendance vary by department and quarter level and are assigned and generally announced to students in advance of each quarterly start date.

The Art Institute reserves the right to change a student's class session schedule from time to time, according to classroom, studio, shop, and/or lab availability, and academic and student distribution circumstances. Students should not expect to be scheduled for and complete their program exclusively in the day, evening, or weekend sessions unless the program description specifically states such a schedule. From time to time, instructional activities may occur at an off-campus location appropriate for the particular activity.

Instructional Equipment

Use of instructional equipment will be made available according to the program curriculum to enable the student to acquire an understanding of those fundamental principles of such equipment which the student would be expected to encounter in an entry-level position in the field. Such equipment must be shared by students accordingly. The Art Institute cannot guarantee a student's hands-on usage of such equipment beyond that called for in the curriculum. To complete the requirements of their program, the student may have to schedule use of the equipment outside normal class hours.

Homework

In addition to regular attendance of scheduled classes, the student will be required to devote additional time each week outside the classroom to studying and working on assigned projects.

Curriculum

The Art Institute reserves the right to revise course content, course titles, and the sequencing of classes, subject to applicable regulatory approval.

Cancellation of start date

Cancellation of a scheduled class start date for any program shall entitle the enrollee to elect either [1] a guaranteed reservation in the next scheduled class for that program, or [2] cancellation of enrollment with a full refund of all monies paid.

Sale, discount, or transfer of Agreement

The student consents to the sale, discount, or other transfer of this Agreement with the understanding that in such event, the cancellation and refund policies would continue to apply.

Student Right to know

According to regulations published by the Department of Education based on the Student-Right-to-Know Act, the graduation/completion rates for first-time, full-time students who enter school and graduated/completed within 150% of the normal time to complete the program, as published on the Institution's Student Consumer Information page, must be made available to current and prospective students. You may obtain a hard copy of this information in the Admissions office.

Requirements for Graduation

To be qualified to graduate and become eligible to participate in the Portfolio Review, for those programs requiring a portfolio, a student must fulfill the following requirements:

- Receive a passing grade or credit for all required course work.
- Achieve a minimum CGPA of 2.0.
- Maintaining satisfactory academic progress standards as outlined in the college catalog.
- Satisfy all financial obligations to The Art Institute.
- Receive a passing grade on the portfolio or thesis, if required.
- Students must be enrolled at the college during the quarter in which they will graduate.
- All major/program changes must be approved and completed prior to the end of the add/drop period of the last quarter of their attendance.

Criminal background check

Employers in some program areas may require a background check (criminal, personal, etc.) of graduates seeking employment in certain positions. Check with specific program areas for additional information.