

Name of Student \_\_\_\_\_  
[Last Name] [First Name] [Middle Name]  
*(as it appears on your social security card)*

Present Address \_\_\_\_\_  
[Street]

[City] [State/Zip]

Telephone Home [ \_\_\_\_\_ ] \_\_\_\_\_

Business [ \_\_\_\_\_ ] \_\_\_\_\_

Social Security Number \_\_\_\_\_

**Check quarter starting date:**

- March 31, 2008       \*May 8, 2008       July 14, 2008  
 \*August 21, 2008       October 6, 2008       \*November 13, 2008

**\*Mid-term session offering limited Course Offerings**  
See addendum to this enrollment agreement for mid-term sessions

**MAJOR PROGRAM IN WHICH ENROLLING & STANDARD PROGRAM LENGTH [PLEASE CHECK ONE]:**

- BACHELOR OF SCIENCE DEGREE IN AUDIO PRODUCTION**  
Twelve 11-week quarters [132 weeks] [192 credits]
- BACHELOR OF ARTS DEGREE IN ADVERTISING**  
Twelve 11-week quarters [132 weeks] [192 credits]
- BACHELOR OF FINE ARTS DEGREE IN COMPUTER ANIMATION**  
Twelve 11-week quarters [132 weeks] [192 credits]
- BACHELOR OF ARTS DEGREE IN WEB DESIGN & INTERACTIVE MEDIA**  
Twelve 11-week quarters [132 weeks] [192 credits]
- BACHELOR OF FINE ARTS DEGREE IN FILM & DIGITAL PRODUCTION**  
Twelve 11-week quarters [132 weeks] [192 credits]
- BACHELOR OF FINE ARTS DEGREE IN GRAPHIC DESIGN**  
Twelve 11-week quarters [132 weeks] [192 credits]
- BACHELOR OF FINE ARTS DEGREE IN PHOTOGRAPHY**  
Twelve 11-week quarters [132 weeks] [192 credits]
- BACHELOR OF FINE ARTS DEGREE IN INTERIOR DESIGN**  
Twelve 11-week quarters [132 weeks] [192 credits]
- BACHELOR OF FINE ARTS DEGREE IN VISUAL & ENTERTAINMENT ARTS**  
Twelve 11-week quarters [132 weeks] [192 credits]
- BACHELOR OF FINE ARTS DEGREE IN VISUAL EFFECTS AND MOTION GRAPHICS**  
Twelve 11-week quarters [132 weeks] [192 credits]

**FINANCIAL INFORMATION - CURRENT SCHEDULE OF CHARGES <sup>6</sup>**

	<b>BS AUDIO PRODUCTION</b>	<b>BFA ADVERTISING</b>	<b>BFA COMPUTER ANIMATION</b>	<b>BFA FILM &amp; DIGITAL PRODUCTION</b>	<b>BFA GRAPHIC DESIGN</b>	<b>BFA WEB DESIGN &amp; INTERACTIVE MEDIA</b>	<b>BFA PHOTOGRAPHY</b>	<b>BFA INTERIOR DESIGN</b>	<b>BFA VISUAL AND ENTERTAINMENT ARTS</b>	<b>BFA VISUAL EFFECTS &amp; MOTION GRAPHICS</b>
	192 CREDITS	192 CREDITS	192 CREDITS	192 CREDITS	192 CREDITS	192 CREDITS	192 CREDITS	192 CREDITS	192 CREDITS	192 CREDITS
Tuition per credit hour	\$438	\$438	\$438	\$438	\$438	\$438	\$438	\$438	\$438	\$438
Application fee <sup>1</sup>	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50
Enrollment fee <sup>1</sup>	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100
Starting kit <sup>2</sup>	TBD	\$635	\$690	\$460	\$755	\$650	\$385	\$975	\$580	\$650
Quarterly lab fees <sup>3</sup>				\$200						
Student activity fee <sup>4</sup>	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50
Graduation fee <sup>5</sup>	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50
Total Tuition <sup>6</sup>	\$84,096	\$84,096	\$84,096	\$84,096	\$84,096	\$84,096	\$84,096	\$84,096	\$84,096	\$84,096

- <sup>1</sup> The application and enrollment fees are paid by new and transfer students only.
- <sup>2</sup> Kit prices are in effect for summer 2007 through spring 2008 and are subject to change.
- <sup>3</sup> A \$200 quarterly lab fee is charged in each quarter that a student attends classes. The lab fee will be regarded as tuition for refunding purposes.
- <sup>4</sup> The student activity fee is used to fund the administration and function of extracurricular student activities. It is a one-time fee paid upon enrollment.
- <sup>5</sup> The graduation fee will be charged to all students entering their last quarter of study.
- <sup>6</sup> Tuition and fees are subject to change. The total tuition charged for any program will be increased from the above stated charges if a student is required to take developmental studies courses. Additional tuition for those courses will be charged at the same rate as for all other courses. The average monthly cost of consumable supplies and textbooks by program is as follows:

The average monthly cost of consumable supplies and textbooks by program is as follows:

BA - ADVERTISING \$150      BFA - COMPUTER ANIMATION \$150      BFA - GRAPHIC DESIGN \$150      BFA - PHOTOGRAPHY \$150  
BFA - FILM & DIGITAL PRODUCTION \$50 \*      BFA - WEB & INTERACTIVE MEDIA DESIGN \$150      BS - AUDIO PRODUCTION \$150  
BFA - INTERIOR DESIGN \$150      BFA - VISUAL & ENTERTAINMENT ARTS \$150      BFA - VISUAL EFFECTS & MOTION GRAPHICS \$150

Please note that the actual costs often occur at the start of the quarter, and are not evenly spread throughout the quarter.  
\* Monthly consumable supplies are included in the \$200 per quarter lab fee.

Certain courses may be offered in an online format allowing for participation anytime within a 24 hour time period. In addition to the regular tuition charge, a \$100 non-refundable online fee is charged for each online course attempted. This cost covers the cost of software support available 24 hours per day, 7 days per week.

**I understand that I am responsible for tuition and fees pertaining to the program's required course of study. I can expect an increase in the per credit hour rate at least once per year, which will increase the total amount for the program. The tuition and fees contained in this Enrollment Agreement are subject to change. Any changes to tuition and fees will be published to students as they are made.**

**RIGHT TO CANCEL WITHOUT PENALTY OR OBLIGATION**

**YOU, THE STUDENT MAY CANCEL YOUR ENROLLMENT WITHOUT ANY PENALTY OR OBLIGATION AT ANY TIME PRIOR TO MIDNIGHT OF THE FIFTH BUSINESS DAY AFTER SIGNING THIS ENROLLMENT AGREEMENT. YOU MAY ALSO CANCEL YOUR ENROLLMENT IF, UPON A DOCTOR'S ORDER, YOU CANNOT PHYSICALLY RECEIVE THE SERVICES, OR YOU MAY CANCEL YOUR ENROLLMENT IF THE SERVICE CEASES TO BE OFFERED BY THE UNIVERSITY. [SEE REVERSE SIDE FOR REFUND POLICY PRIOR TO MATRICULATION]**

Please do not sign this Enrollment Agreement before you read it in its entirety. You will be given an exact copy of the agreement you sign. Please also note that the provisions of any attached rider[s] signed by you are also part of the Enrollment Agreement.

**STUDENT ACKNOWLEDGMENTS**

**I HAVE RECEIVED AND READ A COPY OF THE UNIVERSITY'S CURRENT CATALOG, THE PROVISIONS OF WHICH I ACCEPT. I HAVE READ AND UNDERSTAND ALL PROVISIONS OF THIS AGREEMENT, AND I HAVE BEEN GIVEN A COPY OF IT FOR MY RECORDS.**

[Parents must also sign if you are under 18 years of age]. I understand that my enrollment and the university's obligations under this Enrollment Agreement [except the cancellation and refund provisions] may be terminated by the university if I fail to comply with the university's attendance, conduct, academic, and/or financial requirements. I understand that the university also reserves the right to deny my enrollment if the the university determines [i] that I have demonstrated poor academic potential as determined through evaluation of transcript records or any other academic evaluations deemed appropriate for the program selected, and/or [ii] that I do not meet all financial obligations related to enrollment and continuing enrollment. I understand that my financial obligations to the university must be paid in full before a diploma or degree may be awarded and before transcripts will be issued. Both sides of this agreement and the financial plan shall constitute the entire enrollment agreement. I understand and agree that they supersede any prior or contemporaneous oral or written agreements or statements and may not be modified without the written agreement of the president of the school. I also understand that this agreement shall not be binding until it is accepted by the university.

**THIS CONTRACT OR NOTE IS FOR FUTURE CONSUMER SERVICES AND PUTS ALL ASSIGNEES ON NOTICE OF THE CONSUMER'S RIGHT TO CANCEL UNDER FLORIDA'S FAIR TRADE PRACTICES RULE.**

**FURTHER FINANCIAL INFORMATION**

An application fee of \$50 is to be submitted with your application for admission. An enrollment fee of \$100 is due within 10 days after you have signed this enrollment agreement.

The tuition charge shown above is subject to adjustment each academic year. This adjustment will not be applied to continuing students, or students who have already completed the enrollment process as explained in the bold paragraph above under Financial Information. Students are given a notice of 90 days in the event of an adjustment.

The starting kit [optional] consists of the basic equipment, and materials initially required for each program. All costs involved for models, special equipment and supplies, employment assistance and other support services are included in the tuition. A list of the components of the starting kit is provided to each enrolled student.

**INSTALLMENT NOTE & DISCLOSURE STATEMENT**

If a student elects a Financial Plan, it will be in compliance with the Federal Truth in Lending retail installment requirements. The Financial Plan will become part of this enrollment agreement.

**NOW, HAVING RECEIVED AND READ A COPY OF THIS ENROLLMENT AGREEMENT AND INTENDING TO BE LEGALLY BOUND BY IT, THE PARTIES HAVE SIGNED THIS ENROLLMENT AGREEMENT ON THE DATES BELOW WRITTEN.**

Student's signature \_\_\_\_\_ Date \_\_\_\_\_ Parent's [or Guardian's] signature \_\_\_\_\_ Date \_\_\_\_\_  
[If applicant is under 18 years of age]

Signature of accepting University official \_\_\_\_\_ Date \_\_\_\_\_ Parent's [or Guardian's] address \_\_\_\_\_

**THE APPLICATION PROCESS:** As part of the application process, applicants are required to independently conceive and write an essay of approximately 150 words stating how their education at the university will help them to attain their career goals. Applicants must also present a record of accomplishments in core academic courses as evidenced through transcript grade point average or upon evaluation of GED scores, a review of the results of any nationally-based exams [preferred but not required] such as the SAT or ACT, a personal interview with an admissions representative, and meeting all other requirements stated in this Agreement. Applicants who do not submit a transcript or GED scores will be required to take additional testing, the results of which will be reviewed by the Admissions Committee. The Committee can then grant conditional acceptance, but applicants still will be required to submit the transcript or GED scores by a date established by the Director of Admissions.

First quarter tuition and fees for new students become due 60 days prior to entry. Thereafter, quarterly tuition for each succeeding quarter is due upon registration, approximately two weeks prior to the end of each academic quarter. A student may not register for any academic quarter of study unless all tuition and fees that are due have been paid, or the student has made arrangements for an approved alternative payment plan of a total of 3 payments or less. Tuition is charged on a quarter-by-quarter basis. Students are not obligated beyond the quarter they are currently attending. Tuition for repeat courses is charged on a per credit basis.

**SKILLS ENHANCEMENT:** The university tests incoming students to determine their preparedness for college level coursework in English and Mathematics. Students who demonstrate a need for additional support may be required to enroll in Skills Enhancement courses offered by the university. Such courses are charged at the current per-course rate, and are in addition to normal program requirements. Skills Enhancement courses are not calculated in the total credits needed for graduation. Students in the following categories will not be required to complete assessment testing.

- Students who have advanced college degrees [for example; B.A., B.S., M.A. or M.S., and any doctoral level degree].
- Students who have an Associate degree with a general education curriculum. [This does not include an applied associate degree.]
- Students who submit the ACT or SAT scores.
- Candidates who have been awarded transfer of credit in college English and math from an accredited institution. International students will be assessed for English and math, regardless of the level of the degree they hold outside the U.S.

**ENGLISH LANGUAGE PROFICIENCY:** Applicants whose first language is other than English will be required to take an English language proficiency exam. Depending on the student's exam results, the student may be required to take an ESL [English as a second language] class.

**HOUSING:** School-sponsored housing costs and associated meal plans are in addition to tuition and a separate agreement is entered into for that purpose. See the housing office for details.

**REFUND POLICY PRIOR TO MATRICULATION:** Applicants may cancel their enrollment in person or in writing before the beginning of classes. An applicant not requesting cancellation before the scheduled starting date indicated on this Enrollment Agreement will be considered a student.

1. All monies paid by applicants will be refunded if they are not accepted for admission.
2. All monies paid by the applicant will be refunded if requested by the applicant within five business days after signing this Enrollment Agreement and making an initial payment.
3. Applicants requesting cancellation no later than 90 days before the first scheduled class date will receive a refund of all monies paid less the \$50 application fee.
4. Applicants who give less than 90 days' cancellation notice will be entitled to a refund of all monies paid to the university, less a cancellation fee of \$150 [includes application fee.]
5. All monies paid by applicants will be returned, if requested, within three business days after their first visit to the school or within three business days of the regularly scheduled orientation program for their starting quarter, whichever is sooner.
6. Refunds will be made within 30 calendar days after the applicant's/student's request or within 30 calendar days after his/her first scheduled class day.
7. The application fee is valid for four consecutive quarters, including the original start date quarter. Students wishing to reapply after four quarters will be required to submit a new application fee.
8. Applicants who postpone starting school after the original start date noted on the Enrollment Agreement are required to reapply and will be subject to the tuition, fees, and other conditions on the revised Enrollment Agreement.

**REFUND POLICY AFTER MATRICULATION, ALL QUARTERS:** In the event of withdrawal from the program by the student or termination by the university during any quarter of study:

1. Prepaid tuition and fees for any period beyond the student's current quarter will be refunded in full.
2. The student may voluntarily withdraw from the university by notifying the Office of the Registrar in person or in writing. If the student stops attending without notifying the Office of the Registrar, the university shall determine the date of withdrawal. This determination date will be considered the notification date for refunding purposes. Refunds due shall be paid within 30 days of the notification date, unless the student is withdrawing at the end of the quarter.
3. Refunds for a student notifying the university prior to the end of a quarter that he/she will be withdrawing at the end of that quarter will be paid within 30 days of the last day of that quarter.
4. Refunds for a student who completes a previous quarter of study and does not notify the university prior to the end of that quarter that he/she will not be returning for the following quarter will be paid within 30 days of the first day of that following quarter in which the student was expected to return.
5. In the event of a fully documented extreme illness or personal emergency that makes it impractical for the student to complete the program, the university may modify the tuition refund policy as deemed appropriate to the circumstances.
6. A separate lease agreement and refund policy exists for students who lease housing accommodations arranged by the university. The university reserves the right to apply any student payment, or any refund due to a student, to any student financial account that is in arrears.
7. Each academic quarter is 11 weeks in duration. The calculation of refunds is based upon the last day of attendance within the quarter. Any portion of a week's attendance is considered a full week of attendance for refund purposes.
8. In the event the university cancels or changes a course or program of study in such a way that a student who had started the program or course is unable to complete it, the university will refund all monies paid by the student for the course or program within 30 days.
9. Examples of the calculation of the tuition and fee refund policy are available upon request from the student accounting office.
10. Students may drop/add classes during the first week of the quarter or Mid-Term Session and tuition will be adjusted accordingly. Students may not add classes to their schedule after the first week of the quarter. Tuition will not be adjusted for any classes dropped after week one unless the student completely withdraws from the program [see refund policy below].
11. Any changes made to a student's schedule may change the student's financial aid eligibility.
12. The university reserves the right to revise the refund policy. Students will be notified of any changes 60 days in advance of the effective date.

#### REFUND CALCULATIONS

**Return of Federal Title IV Aid:** A percentage of Federal Title IV Aid will be returned if the student withdraws during the first 60% of the quarter. The amount returned will be based on the percentage of days remaining in the quarter. The school will determine the calendar days completed in the quarter divided by the total number of calendar days in the quarter. If the amount is less than or equal to 60%, then that percent of the Federal Title IV Aid received is the amount that can be retained. The difference will be returned to the Federal Title IV Aid program from which funds were received in this order: Unsubsidized Stafford Loan, Subsidized Stafford Loan, Perkins Loan, PLUS Loan, Pell Grant, Federal ACG Grant, Federal Smart Grant, SEOG.

If Federal Title IV Aid funds have been given to the student, and if the student withdraws during the first 60% of the quarter/semester, the student may need to return some of those funds. If the student needs to return funds, the school will notify the student regarding how much is owed, and how it is to be returned.

Adjustment of charges:

In accordance with school policy, the school will earn tuition and fees as follows: based on the week in which the student withdraws.

Week One .....	10%	For Mid-Term Sessions:	
Weeks Two and Three.....	30%	Week One.....	.25%
Weeks Four and Five.....	60%	Week Two.....	.50%
After Week Five.....	100%	After Week Two.....	100%

The school will first calculate how much needs to be returned under the Federal Return Of Title IV Aid policy. That amount will then be subtracted from the amount that was paid for the quarter of withdrawal to get the adjusted amount paid. The school will then calculate how much of the charges can be

retained based on the school policy. The amount that can be retained will be subtracted from the adjusted amount paid. If there is additional money to be refunded from Federal Title IV funds, the refund will be made to the student, or with the student's written authorization, to Federal Loans from which funds were received, in this order: Unsubsidized Stafford Loan, Subsidized Stafford Loan, Perkins Loan, PLUS Loan. If there is an additional credit balance remaining after the Federal refund is made, under school policy, refunds will be made in this order, to programs from which funds were received: Unsubsidized Stafford Loan, Subsidized Stafford Loan, Perkins Loan, PLUS Loan, other loans, other aid (if required), and student."

All refunds and return of funds will be made within 30 days of the date that the student notifies the school of the withdrawal.

Examples of the calculations for this new policy are available in the Student Accounting office.

**REFUND POLICY FOR ONLINE CLASS WITHDRAWAL:** Session I of online classes will begin on the regularly scheduled start date of the on ground session.

Session I of online classes will end on the Sunday of the sixth week of the quarterly session.

Students wishing to take an online class for Session I of a quarter will need to be registered for that class well in advance of the beginning of the session as designated by the online class calendar. Orientation for the class must be completed prior to commencing studies in the online program.

Students may withdraw from Session I online classes during regularly scheduled drop/add week of the on ground the session which ends the second Monday of the quarterly session without penalty. Students may opt to move into an equivalent on ground offering of the class or not take the class at all. In both instances, the university will refund the online lab fee associated with the online course. Students transferring to the on ground course will continue to be charged the tuition according to their specific rate and course credits.

Students who withdraw from a Session I online class after the drop/add period will forfeit the online lab fee and tuition if they remain in school for other course work.

Session II of online classes will begin at the start of the sixth week of the regularly scheduled on ground classes.

Session II will end on the last day of the regularly scheduled quarterly session of the university.

Registration for Session II will end on the last day of the drop/add period for the regular quarterly session of the university.

Students who registered for a Session II online class but withdraw prior to the commencement of that class will be entitled to a full refund of tuition for the class and the online lab fee provided they remain in school attending other classes.

Students who withdraw from an online class but continue with on ground studies will not receive a refund of tuition.

Students who withdraw from school during the period of time they are in attendance in an online class will be subject to the refund policy of the university (see Refund Calculations section above).

Attendance for online classes is based on meaningful participation in a specified number of days out of a possible 7 days each week. Standard will be 4 of 7 or 5 of 7 and will be clearly stated in the course syllabus.

#### GENERAL INFORMATION AND UNDERSTANDINGS: INTEREST ON OUTSTANDING BALANCES

The student understands and agrees that he/she will be liable for interest charges that will be assessed on his/her account balance until the balance is paid in full. Interest will be charged at 12% per annum on the student's adjusted outstanding balance at the end of each month. The adjusted outstanding balance is defined as all charges incurred by the student for attendance at the school at the end of the prior month, including but no limited to tuition, fees, housing charges, late registration fees, fines, damages, etc., less the total amount paid to the student's account at the end of the current month including financial aid that the student has been awarded but has not been paid for the quarter provided that student and/or the student's parent(s) have completed all the requirements for the award. The student understands and agrees that his/her adjusted outstanding balance is different from his/her payment plan and that the student's financial aid award may be reduced or eliminated if the student does not complete all the requirements for financial aid.

**NON-PAYMENT OF CHARGES:** Non-payment of tuition, housing, fees, and/or other charges due to Miami International University of Art & Design will result in you being obligated for additional collection costs, collection agency costs, and legal costs.

In addition, we reserve the right to report your failure to pay amounts owed us to one or more national credit bureau organizations and not release your academic transcript until all your debts to us are paid in full.

**FINANCIAL PLAN:** A separate Financial Plan exists which complies with Truth in Lending regulation Z and is not part of this agreement.

**ACCREDITATION AND LICENSURE:** Miami International University of Art & Design is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, GA 30033-4097; telephone number 404-679-4501) to award the Master of Fine Arts, the Bachelor of Fine Arts, the Bachelor of Arts, and the Associate of Arts degrees. The University is licensed by the Florida State Board of Independent Colleges and Universities.

**STUDENT RIGHT TO KNOW:** Information on graduation/completion rates for first-time, full-time students is available through the Admissions Office.

**STUDENT COMPLAINTS:** Questions or concerns regarding the University's compliance with the terms of this Enrollment Agreement may be directed to the Director of Student Services at the university. Questions or concerns that are not satisfactorily resolved by Institute officials may be brought to the attention of the Executive Director, SBICU, Department of Education, 201 Collins Bldg., Tallahassee, FL 32399 or to the Commission on Colleges of the Southern Association of Colleges and Schools, 1866 Southern Lane, Decatur, Georgia 30033-4097

**ARBITRATION:** You and Miami International University of Art & Design ("MIU ") agree that any dispute or claim between you and MIU (or any company affiliated with MIU, or any of its officers, directors, trustees, employees or agents) arising out of or relating to this enrollment agreement or, absent such agreement, your enrollment or attendance at MIU, whether such dispute arises before, during, or after your attendance and whether the dispute is based on contract, tort, statute, or otherwise, shall be, at your or MIU's election, submitted to and resolved by individual binding arbitration pursuant to the terms described herein.

If you decide to initiate arbitration, you may select either, JAMS or the National Arbitration Forum ("NAF") to serve as the arbitration administrator pursuant to its rules of procedure. If MIU intends to initiate arbitration, it will notify you in writing by regular mail at your latest address on file with MIU, and you will have 20 days from the date of the letter to select one of these organizations as the administrator. If you fail to select an administrator within that 20-day period, MIU will select one.

MIU agrees that it will not elect to arbitrate any individual claim of less than \$5,000 that you bring in small claims court (or in a similar court of limited jurisdiction subject to expedited procedures). If that claim is transferred or appealed to a different court, however, or if your claim exceeds \$5,000, MIU reserves the right to elect arbitration and, if it does so, you agree that the matter will be resolved by binding arbitration pursuant to the terms of this Section.

IF EITHER YOU OR MIU CHOOSES ARBITRATION, NEITHER PARTY WILL HAVE THE RIGHT TO A JURY TRIAL, TO ENGAGE IN DISCOVERY, EXCEPT AS PROVIDED IN THE APPLICABLE ARBITRATION RULES, OR OTHERWISE TO LITIGATE THE DISPUTE OR CLAIM IN ANY COURT (OTHER THAN IN SMALL CLAIMS OR SIMILAR COURT, AS SET FORTH IN THE PRECEDING PARAGRAPH, OR IN AN ACTION TO ENFORCE THE ARBITRATOR'S AWARD). FURTHER, YOU WILL NOT HAVE THE RIGHT TO PARTICIPATE AS A REPRESENTATIVE OR MEMBER OF ANY CLASS OF CLAIMANTS PERTAINING TO ANY CLAIM SUBJECT TO ARBITRATION. THE ARBITRATOR'S DECISION WILL BE FINAL AND BINDING. OTHER RIGHTS THAT YOU OR MIU WOULD HAVE IN COURT ALSO MAY NOT BE AVAILABLE IN ARBITRATION.

The arbitrator shall have no authority to arbitrate claims on a class action basis, and claims brought by or against you may not be joined or consolidated with claims brought by or against any other person. Any arbitration hearing shall

take place in the federal judicial district in which you reside. Upon your written request, MIU will pay the filing fees charged by the arbitration administrator, up to a maximum of \$3,500, per claim. Each party will bear the expense of its own attorneys, experts and witnesses, regardless of which party prevails, unless applicable law or this Agreement gives a right to recover any of those fees from the other party. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the other party, the arbitrator may award sanctions in the form of fees and expenses reasonably incurred by the other party (including arbitration administration fees, arbitrators' fees, and attorney, expert and witness fees), to the extent such fees and expenses could be imposed under Rule 11 of the Federal Rules of Civil Procedure.

The Federal Arbitration Act ("FAA"), 9 U.S.C. §§ 1, et seq., shall govern this arbitration provision. This arbitration provision shall survive the termination of your relationship with MIU. If you have a question about the arbitration administrators mentioned above, you can contact them as follows: JAMS, 45 Broadway, 28th Floor, New York, NY, 10006, www.jamsadr.com, 800-352-5267; National Arbitration Forum, P.O. Box 50191, Minneapolis, MN, 55405, www.arbforum.com, 800-474-2371.

"The above supersedes any inconsistent arbitration provision published in any other document such as your catalog or, where applicable, your enrollment agreement."

**TRANSFERABILITY OF CREDITS:** Miami International University of Art & Design is licensed by The Florida State Board of Independent Colleges and Universities and accredited by the Commission on Colleges of the Southern Association of Colleges and Schools, an accrediting agency recognized by The United States Department of Education. However, the fact that a school is licensed and accredited is not necessarily an indication that credits earned at that school will be accepted by another school. In the U.S. higher education system, transferability of credit is determined by the receiving institution taking into account such factors as course content, grades, accreditation and licensing.

The mission of Miami International University of Art & Design is to help you to prepare for entry-level employment in your chosen field of study. The value of degree programs like those offered by Miami International University of Art & Design is their deliberate focus on marketable skills. The credits earned are not intended as a stepping stone for transfer to another institution. For this reason, it is unlikely that the academic credits you earn at Miami International University of Art & Design will transfer to another school.

Programs offered by one school within The Art Institutes system may be similar to but not identical to programs offered at another school within the system. This is due to differences imposed by state law, use of different instructional models, and local employer needs. Therefore, if you decide to transfer to another school within the Art Institutes system, not all of the credits you earn at Miami International University of Art & Design may be transferable into that school's program.

If you are considering transferring to either another Art Institute or an unaffiliated school, it is your responsibility to determine whether that school will accept your Miami International University of Art & Design credits. We encourage you to make this determination as soon as possible. Miami International University of Art & Design does not imply, promise, or guarantee transferability of its credits to any other institution.

**EMPLOYMENT ASSISTANCE:** The university does not guarantee employment or any particular level of compensation prior to or following graduation. The university does, however, offer assistance in finding employment to all graduates at no additional charge. Graduates who confine employment considerations to the metropolitan area served by the university may limit the particular employment opportunities available to them.

**POLICIES AND PROCEDURES:** The student is on a continuing quarter-by-quarter enrollment basis and agrees to comply with all published the university policies and procedures. The university reserves the right to add, delete or modify its policies and procedures.

**STUDENT WITHDRAWAL:** The student may voluntarily withdraw from the university by notifying the registrar's office in writing or in person. The refund policies outlined above shall apply in the event that a student withdraws, is suspended or is terminated from school.

**CLASS SESSIONS:** Classes are in session five days a week, Monday through Friday. Some departments hold classes on Saturdays, as well. Students are scheduled by the university to meet their total weekly hour requirement through a combination of morning, afternoon, evening and weekend classes. The weekly hour requirement is scheduled to be completed in a minimum of three days and a maximum of six days during each week. Individual times and days of attendance vary by department and quarter level and are assigned and generally announced to students in advance of each quarterly start date.

#### CLASS SESSIONS AND TOTAL WEEKLY HOURS BY PROGRAM:

Class Session

A. 8:00 am - 12:00 pm	F. 9:00 am - 2:00 pm*
B. 1:00 pm - 5:00 pm	G. 12:30 pm - 5:30 pm*
C. 6:00 pm - 10:00 pm	H. 1:00 pm - 6:00 pm*
D. 7:00 am - 12:00 pm*	I. 6:00 pm - 11:00 pm*

The university reserves the right to change a student's class session schedule from time to time, according to classroom, studio, shop and/or lab availability, and academic and student distribution circumstances. From time to time, instructional activities may occur at an off-campus location appropriate for the particular activity.

**INSTRUCTIONAL EQUIPMENT:** Use of instructional equipment will be made available according to the program curriculum to enable the student to acquire an understanding of those fundamental principles of such equipment which the student would be expected to encounter in an entry-level position in the field. Such equipment must be shared by students accordingly. The university cannot guarantee student's hands-on usage of such equipment beyond that called for in the curriculum. To complete the requirements of his/her program, the student may have to schedule use of the equipment outside normal class hours.

**HOMEWORK:** In addition to regular attendance at scheduled classes, the student will be required to devote additional time each week outside the classroom to studying and working on assigned projects.

**CURRICULUM:** The university reserves the right to revise course content, course titles and the sequencing of classes, subject to applicable regulatory approval.

**CANCELLATION OF START DATE:** Cancellation of a scheduled class start date for any program shall entitle the enrollee to elect either: [1] a guaranteed reservation in the next scheduled class for that program, or [2] cancellation of enrollment with a full refund of all monies paid.

#### NON-DISCRIMINATION POLICY:

The University does not discriminate or harass on the basis of race, color, national origin, sex, gender, sexual orientation, disability, age, religion or any other characteristic protected by state, local or federal law, in our programs and activities. The following person has been designated to handle inquiries and coordinate the University's compliance efforts regarding the non-discrimination policy: Dean of Student Affairs, Miami International University of Art & Design, 1501 Biscayne Boulevard, Miami, Florida 33132; phone 305.428.5700.

**SALE, DISCOUNT OR TRANSFER OF AGREEMENT:** The student consents to the sale, discount, or other transfer of this Agreement with the understanding that in such event, the cancellation and refund policies would continue to apply.

**STUDENT ARTWORK:** The student agrees that all information, ideas or documents disclosed or submitted by the student as part of his/her educational program at the university are disclosed or submitted upon the understanding that the only obligation that the recipient has with respect to such information, ideas or documents and any use of the same, is limited solely to claims for infringement of valid patents.

**REQUIREMENTS FOR GRADUATION:** To be qualified to graduate and become eligible to participate in the Portfolio Review, for those programs requiring a portfolio, a student must fulfill the following requirements:

1. Receive a passing grade or credit for all required course work.
2. Achieve a minimum CGPA of 2.00.
3. Maintaining satisfactory academic progress standards as outlined in the university catalog.
4. Satisfy all financial obligations with the university.
5. Receive a passing grade on the portfolio or thesis, if required.
6. Successfully complete 112 credits for the Associate of Arts Degree.
7. Successfully complete 192 credits for the Bachelor of Fine Arts Degree.
8. Successfully complete 192 credits for the Bachelor of Arts Degree.
9. Successfully complete 90 credits for the Master of Fine Arts Degree.